

State of New Mexico Taxation and Revenue Department Tobacco-PV Tobacco Products Tax Payment Voucher

WHEN TO FILE: Using *Form RPD-41192, Tobacco Products Tax Return*, the first purchaser must calculate and pay the tax using this voucher on or before the 25th day of the month following the month in which the product is manufactured by a business located in New Mexico, purchased from a source outside New Mexico, or if the product is acquired from a source outside New Mexico for consignment sales within New Mexico, the month in which the product is received. A report is due even if no tax is due for the month reported. Make the check or money order payable to Taxation and Revenue Department. For assistance call (505) 827-0764.

**MAIL Form RPD-41192, TOBACCO-PV and payment to:
New Mexico Taxation and Revenue Department
PO Box 8390
Santa Fe, NM 87504-8390**

NOTE: When you provide a check as payment, you authorize us to use information from your check to make a one-time electronic fund transfer from your account. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day you make your payment.

SUBMIT ONLY A HIGH-QUALITY PRINTED, ORIGINAL PAYMENT VOUCHER. Do not use a photocopy of the voucher. When printing the voucher from the Department website prevent resizing by setting the printer's page scaling function to **None**.

You may submit a payment online through Taxpayer Access Point (TAP). Go to <https://tap.state.nm.us> and under **GENERAL TASKS**, click **Make a Payment**, and then **Business**. Select **Tobacco Products Tax** from the **Account Type** drop down list. The electronic check authorizes the Department to debit your checking account in the amount and on the date you specify. You may also use a credit card for your online payment. A convenience fee is applied for using a credit card. The State of New Mexico uses this fee, calculated on the transaction amount, to pay charges from the credit card companies.

Checklist for Filling Out and Mailing the Payment Voucher

- Is your voucher complete and legible?
- Did you indicate the correct report period for which you are making the payment?
- Is your check or money order signed and **is your payment in the envelope** with the voucher?
- Did you include completed Form RPD-41192?

Please cut on the dotted line to detach the voucher and then submit it **with your payment** to the Department.
(CUT ON THE DOTTED LINE)

TOBACCO-PV Tobacco Products Tax Payment Voucher Report Period / /
(Beginning mm/dd/ccyy) (Ending mm/dd/ccyy)

NAME		FEIN	CRS
CITY, STATE AND ZIP CODE		PHONE	
SIGNATURE	E-MAIL	DATE	

*Make your check or money order payable to:
New Mexico Taxation and Revenue Department*

AMOUNT ENCLOSED

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*Using your own envelope,
mail Form RPD-41192, payment and voucher to:
New Mexico Taxation and Revenue Department
P.O. Box 8390, Santa Fe, NM 87504-8390*