

MVD Procedural Quick Update

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RE: Horseless Carriage Plates
Effective date: Immediate

Date: May 29, 2008
To: All MVD
From: Mac Lewis, MVD Policy and Procedures Manager

[This is the latest in a series of procedural updates. These updates deal with specific MVD procedures and practices. Managers and Supervisors should consistently distribute the updates to all personnel and integrate them into regular information and training sessions.]

Effective immediately, title, registration and issuance of Horseless Carriage plates will be processed by the Vehicle Services Bureau in Santa Fe.

As indicated on the Horseless Carriage Certification form, MVD-10056, the correct total fee for title, registration and issuance of a Horseless Carriage plate is \$17.50. However, largely due to multiple transaction fees, the titling and registration of Horseless Carriages by field offices and the separate issuance of plates by Vehicle Services has resulted in customers being overcharged.

To simplify the process and to ensure that the correct total fees are charged, the entire title, registration and Horseless Carriage plate issuance process will now be handled by Vehicle Services in Santa Fe.

A customer wishing to title and register a Horseless Carriage can get the form, MVD-10056, on the MVD Internet forms page at http://www.tax.state.nm.us/forms/mvd/mvd_form.htm or at any MVD field office. The customer should then complete the form and mail it with the required documents and fee to Vehicle Services for processing.

The required documents include:

- current Certificate of Title; bill of sale and/or dealer invoice (if applicable); or an affidavit that the vehicle was assembled by the owner from parts of automobiles at least thirty-five years old.
- odometer statement (either included on New Mexico title or bill of sale, or using MVD-10187 Odometer Disclosure Statement)
- vehicle identification number (VIN) inspection, if the vehicle is not currently titled or is titled in a jurisdiction other than New Mexico
- proof of trade-in vehicle, if another vehicle was traded in for this vehicle
- release of lien (if applicable)

If there are any Horseless Carriage plates currently in field office inventory, they are to be returned immediately to Vehicle Services.

Field office managers and supervisors should refer any comments or questions regarding this Procedural Quick Update to their Bureau Chiefs, with cc to mac.lewis@state.nm.us. Others are encouraged to direct comments or questions directly to Mac Lewis, MVD Policy and Procedure Manager, at mac.lewis@state.nm.us.
