

## MVD Procedural Quick Update

#115

**RE: HP Placards for Customers without DL or ID**  
**Effective date: June 7, 2010**

Date: June 2, 2010  
To: All MVD  
From: Mac Lewis, MVD Policy and Procedures Manager

*[This is the latest in a series of procedural updates. These updates deal with specific MVD procedures and practices. Managers and Supervisors should consistently distribute the updates to all personnel and integrate them into regular information and training sessions.]*

**Effective Monday, June 7, 2010, a customer is no longer required to have a New Mexico DL or ID in order to obtain a mobility limitation (HP) parking placard. And every new and renewal permanent HP placard will now expire four years from the date of issue of the placard.**

Senate Bill 209 of the 2010 Legislative Session amended Sec. 66-3-16 NMSA 1978 to remove language linking a mobility limitation (HP) parking placard to the customer's driver's license or ID card. The legislation also provides that every permanent parking placard shall expire four years from the date it was issued.

Now, when a customer who does not have and chooses not to apply for a DL or ID applies for a mobility limitation (HP) placard,

1. We will first take the customer's photo and enter the customer's basic information at the camera station just as if he or she was applying for a DL or ID.
2. The MVD agent handling the transaction will select a new option, "First Time Placard (without DL or ID)" from the MVD 2.0 log-on home page (MVD Utilities Application).
3. The current photo queue will appear on a "First Time Parking Placard" screen. To start the placard application process, the agent will a) select the radio button next to the photo of the customer and b) click "Next."
4. On the next two "First Time Parking Placard" screens, the agent will select either "Permanent" or "Temporary," enter the appropriate applicant and physician information, and indicate if a second placard is to be issued. From this point on the process of issuing a placard is the same for a customer without a DL or ID as for any other placard applicant.

**Every new or renewal permanent HP placard, whether or not the customer also has a DL or ID, and regardless of the DL or ID expiry date, will now expire four years from the date of issue of the placard.**

The earlier "Photo Parking Placards" PQU#59rev has been reissued as PQU#59rev2. As revised that PQU is fully consistent with the new law and continues to apply to issuance of all new and renewal HP photo placards.

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Field office managers and supervisors should refer any comments or questions regarding this Procedural Quick Update to their Bureau Chiefs, with cc to [mac.lewis@state.nm.us](mailto:mac.lewis@state.nm.us). Others are encouraged to direct comments or questions directly to Mac Lewis.

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