

MVD Procedural Quick Update

#109

RE: Parental Responsibility – Evidence of CSED Compliance
Effective date: Immediate

Date: February 16, 2010
To: All MVD
From: Mac Lewis, MVD Policy and Procedures Manager

[This is the latest in a series of procedural updates. These updates deal with specific MVD procedures and practices. Managers and Supervisors should consistently distribute the updates to all personnel and integrate them into regular information and training sessions.]

Effective immediately, MVD receives all Parental Responsibility Certificates of Compliance (COCs) electronically from the Child Support Enforcement Division (CSED) and will no longer accept hard copy COCs.

The Parental Responsibility Act (Sections 40-5A-1 through 13 NMSA 1978) mandates that MVD suspend the driver's license of a person who is identified by the Human Services Department's Child Support Enforcement Division (CSED) as not in compliance with a judgment and order for support or subpoenas or warrants relating to paternity or child support proceedings.

Once notified by CSED that an individual is out of compliance, MVD sends a letter notifying the individual that unless he or she is in compliance within 30 days, the driver's license will be suspended. When that happens, a D51 suspension is placed on the individual's driver record along with a PR1 and RF1 requiring payment of \$50.00 - a \$25.00 administrative fee and a \$25.00 reinstatement fee.

To reinstate the suspended license, the individual must pay the two \$25.00 fees and MVD must receive a Certificate of Compliance (COC) from CSED. Previously the driver was required to present the original hard copy COC that he or she received from CSED. Now, MVD receives all COCs electronically from CSED and will no longer accept hard copy COCs.

When a COC is received electronically by MVD, the driver's record is manually updated and the D51 removed within 48 hours. However the PR1 and RF1 remain on the record, and the driver's license remains suspended, until the \$50.00 is paid by the driver. The PR1 and RF1 fees can be paid:

- in person at any MVD office;
- by phone using a credit card, with payment of an additional \$4.50 processing fee; or
- by mailing a check or money order to MVD, P.O. Box 1028, Santa Fe, NM 87504.

Partial payments are not accepted.

Field office managers and supervisors should refer any comments or questions regarding this Procedural Quick Update to their Bureau Chiefs, with cc to mac.lewis@state.nm.us. Others are encouraged to direct comments or questions directly to Mac Lewis.
